



**Prewitt Contract Services, Inc.**  
Janitorial Services

July 24, 2023

Mr. Drew Ridinger

Madison County

The following is a quote for the District Attorney's relocation offices located at 100 Webster Circle (second floor), Madison, MS 39110 to provide janitorial services.

Quote

Scope of Services:

1. Provide janitorial services Monday through Friday.
2. Empty trash cans and replace liners as needed and remove trash to designed collection bin.
3. Vacuum all carpeted areas.
4. Dust & wipe exposed surface areas to include desks, cabinets, window ledges, sills, and office equipment.
5. Clean and disinfect breakroom tables, chairs, sinks and counter tops.
6. Sweep and mop all hard surface floors.
7. Clean and disinfect toilet and shower in designated interior areas.

\*Common Elevator, Elevator lobbies and common area restrooms are to be cleaned by the building owner.

\*Prewitt Contract Services, Inc. will provide trash can liners and garbage bags, cleaning chemicals, equipment, and personnel.

The monthly price for this service after 4:30pm is \$1,598.00.

The monthly price for this service during regular business hours is \$1,985.00.

Prewitt Contract Services, Inc.

A handwritten signature in black ink that reads "Stan Prewitt". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Stan Prewitt, President